

CITY OF HURST
COUNTY OF TARRANT

STATE OF TEXAS

On the 21st day of March, 2019 at 6:00 p.m., the Parks and Recreation Board of the City of Hurst, Texas, convened in its Regular Meeting at the Hurst Public Library, 901 Precinct Line Road, Hurst, Texas, with the following member's present to-wit:

Alan Neace)	Chairman
Ralph Hurd)	Members
Pat King)	
Rod Robertson)	
Karen Spencer)	
Gary Waldron)	
Bob Walker)	
Jessica Martin)	Alternates
Will Blackburn)	
Allan Heindel)	Deputy City Manager
Kyle Gordon)	Managing Director of Community Services
Chris Watson)	Recreation Director
Kristie Weaver)	Parks Director
Eric Starnes)	Director of Facilities & Project Management
Amy Oden)	Recreation Manager
Lauren Snyder)	Recreation Specialist
Paige Lutz)	Recreation Administrative Assistant
Kathleen Nahidi)	Parks Administrative Assistant

with no members absent, constituting a quorum, at which time the following business was transacted:

- I. **Call to Order:** Alan Neace called the meeting to order at 6:00 p.m.
- II. **Roll Call of Members:** Paige Lutz conducted the Roll Call of Members.
- III. **Approval of Minutes:** Ralph Hurd made a motion to approve the minutes of the February 21, 2019 regular meeting; Gary Waldron seconded the motion.

AYES: Hurd, King, Neace, Robertson, Spencer, Waldron, Walker

NOES: None

IV. **Staff Report:**

A. **Director's Report:**

1. **February Participation Report:** Chris Watson, Recreation Director, presented the following statistics for the February Participation Report:

February

Recreation Center	13,464
Classroom Programs	1,205
Fitness Center	4,805
Tennis Center	2,331
Facility Rentals	37
Active Members	2,467

2. **Program Highlight:** Lauren Snyder, Recreation Specialist, reported that the March Program Highlight features the new programs in the Recreation Center's Classroom Program. One of the new youth classes includes the Kid's Fitness Class offered by Kyle Massingill, Fitness Coordinator, and this class fulfills a PE credit for the Home School Community. Ms. Snyder reviewed the new pre-school classes: Happy Dancing with Mom and Dad, Parent/Tot Music & Crafts, Preschool/Youth Creative Arts, and Preschool Doodle O's. New Adult programs include: Restore Yoga, U-Jam Fitness, and Barre & Pilates.

B. Special Events:

1. **2019 Fish Stocking Program:** The dates for the upcoming fish stocking at the Chisholm Park Pond were displayed.
2. **Heritage Village Presents:** Kyle Gordon gave an update of the Grand Family Picnic on March 13th that was held at the Senior Activities Center, due to inclement weather, with 900 in attendance. He gave an overview of the Concert in the Park event on April 26th at 7:00 p.m., and Summer Kickoff on May 30th at 6:00 p.m.
3. **TAAF Tournaments Preview and Recap:** The TAAF 35 & Over Basketball Tournament was held on March 23rd & 24th. The tournament had 11 teams and was held at the Hurst Recreation Center. The TAAF 45 & Over Basketball Tournament is scheduled on April 6th & 7th at the Hurst Recreation Center.
4. **Family Campout Preview:** Due to inclement weather, the Family Campout is rescheduled for March 22nd at Chisholm Park. The event will include a Chuck Wagon dinner, s'mores by the campfire and fun activities for the family.
5. **EGGstravaganza:** Chris Watson reported that the 2019 EGGstravaganza is scheduled for April 13th at the Hurst Community Park. Allan Heindel noted that the Smith-Barfield Playground Ribbon Cutting Ceremony is also scheduled for April 13th at 10:00 a.m.

6. **Adaptive Easter Egg Hunt Preview:** Mr. Watson reported that an Adaptive Easter Egg Hunt is scheduled for April 12th at Central Park. The free event is offered to children ages 16 years and younger with special needs. In addition to the egg hunt, the event will include face painting, crafts, a petting zoo, and pictures with Mr. Bunny.
7. **Pop-up Events Preview:** Amy Oden, Recreation Manager, reviewed the upcoming Pop-up events for May. Coffee in the Park is scheduled for May 3rd, 17th, and 31st at Chisholm Park. Popsicles in the Park is scheduled for May 10th and 24th, also at Chisholm Park.

C. Works in Progress:

1. **TXDOT Green Ribbon Grant Phase 2:** The project is complete. The contractor is responsible for plant maintenance until mid-2019.
2. **TXDOT Green Ribbon Grant Phase 3:** The project will start in mid-March and will be completed in early summer.
3. **TXDOT Green Ribbon Grant Phase 3a:** The medians at the SH 10 and Hwy 820 intersection are being drastically modified with the upcoming highway construction. The City has paid for a consultant to design the landscape for the medians and the construction will be funded by TXDOT out of the highway project.
4. **TXDOT Green Ribbon Grant Phase 4:** The designer submitted the 95% plans and specifications to TXDOT in January. The construction on these medians will begin in the fall of 2019.
5. **Pipeline Road Phase 2 Improvements:** The construction project is complete. The median landscaping and irrigation will be installed by the end of March.
6. **Recreation Center Repurposing Study:** Conceptual plan options and cost estimates will be reviewed in order to evaluate potential modifications that address functionality, response to program needs, and improved service.
7. **Tennis Center Renovations:** The architect is working with the City's Building Inspection Department on how to best design the additional storage space on the north end of the Tennis Center.
8. **Recreation Fitness Equipment:** The new strength fitness equipment has been delivered and installed.
9. **Smith-Barfield Playground Replacement:** The project is under construction. It is scheduled to be completed by the end of April.

10. **Chisholm Ball Fields Improvements:** The infield sod on field #1 has been installed. The project is now complete.

D. Staff Activities:

1. **April Calendar:** Chris Watson reviewed the calendar of events for the month of April.
2. **Personnel Update:** Randy Burgerson will retire after 37 years as Parks Crew Leader on May 14th. Allan Heindel will retire after 38 years with the City on April 2nd.

V. Report of the Committee:

A. John Butler Memorial Senior Citizen's Banquet

1. **Consider Catering Contract:** Mr. Watson reported that the John Butler Memorial Senior Banquet catering contract is out for bid. Staff has received four qualifying bidders and will bring their recommendations to the board in the near future.
2. **Entertainment Recommendations:** Mr. Watson reported that Staff is researching entertainment options for the banquet.

VI. Communications:

- A. Social Media Update:** Amy Oden presented an update regarding the City's presence on various social media outlets. She presented media posts regarding fitness, aquatics, and the classroom program. A Facebook cover video for Special Events and Aquatics was presented. Positive feedback to the City's postings was presented.

VII. Unfinished Business: None to discuss at this time.

VIII. New Business: None to discuss at this time.

IX. Informational Items:

- A. Nancy Lieberman Charities Dream Court Project:** Kristie Weaver, Parks Director, reported that the Nancy Lieberman Charities Dream Court Ribbon Cutting and Dedication took place on March 5th at Vivagene Copeland Park. Nancy Lieberman was present and spoke to those in attendance. A video of the dedication was presented to the Board.
- B. Special Events Update:** Amy Oden presented upcoming special events. A new event, Parks & Recreation Night Out, is scheduled for July 25th. The event will take place at Alley Cats in Hurst and will offer discounted tickets for those who attend. Amy recommended moving the Fall Festival in October from Bellaire Park to Northeast Mall. She noted that she would bring more information in the near future. A Veteran's Day Parade, "Santa

and Soldiers”, is scheduled for November 9th. The parade will include the welcoming of Santa Claus at Northeast Mall.

- C. Upcoming Board Meeting:** Allan Heindel informed the Board that the April 18th Board Meeting will be substituted for the Boards and Commissions Banquet on April 8th. The next regularly scheduled Board Meeting will be May 16th.
- D. Holiday Closures:** Allan Heindel reported that the Recreation Center and Tennis Center will be closed on April 21st for the Easter Holiday. The Recreation Administrative Office will be closed on April 19th for the Good Friday holiday.
- X. Board Member and Citizen Comments:** Rod Robertson complimented the landscaping at the Hurst Athletic Complex. Karen Spencer inquired as to the children participating in the Youth Creative Arts class to become involved in the drama productions at LD Bell High School. Amy Oden reported that she would have staff look into the possibility.
- XI. Adjournment:** Ralph Hurd made a motion to adjourn the meeting.

AYES: Hurd, King, Robertson, Neace, Spencer, Waldron, Walker

NOES: None

Alan Neace adjourned the meeting at 7:04 p.m.

APPROVED this the _____ day of _____, 20__

APPROVED:

ATTEST:

CHAIRMAN

RECORDING SECRETARY